

Treescaping Handbook



Creative Living
at the Oregon
State Fair

TREESCAPING

IMPORTANT DATES ENTRY AND RELEASE SCHEDULE

Online Entry Deadline:
10 pm, Wednesday, August 14

Set up Tables:
Friday, August 16, Noon to 6 pm
Saturday, August 17, 10 am to 3 pm

Enter through Red Gate on 17th Street and follow signs to Columbia Hall.

Bring a copy of your online registration receipt (see instructions this page).

Pick up entries:
Tuesday, September 3, Noon to 7 pm
Wednesday, September 4, 10 am to 2 pm

By submitting an entry into the Fair, exhibitors agree to abide by all rules, regulations and entry requirements of the Fair and of the department(s) to which they are submitting entries.

It is important that exhibitors read and be familiar with the General Rules as well as the Competition Rules in this Handbook.

ONLINE REGISTRATION AND ENTRY INSTRUCTIONS

ONLINE ENTRY OPENS MAY 15, 2019

Read the complete rules, division descriptions and entry information in this Handbook **BEFORE** going to online Registration.

1. Then go to <http://oregon.fairmanager.com>
2. Click **Register** or **Sign In** (for return visits).
 - Register using your First and Last Name and create a password (write your password down).
 - Fill in requested information, including email address. Add age only if under 18. Click **Continue**.
 - Select **Department** ex.: Treescaping
 - Select a **Division** ex.: Holiday, Division 390
 - Select a **Class** ex: Class 3901 Individual
 - Fill in all information for class(es) you are entering, including a brief **Description** if needed.
3. When all your information is complete, click **Add Entry to Cart** and follow instructions to check out. (NOTE: If you think you may want to modify your entries, you may save your current session and check out at a later session. Be sure to **Check Out before the closing date listed for your Department; entries are not submitted to the Fair office until the check-out process is complete.**)
4. Fill in "yes" at the statement to agree to all the terms and conditions of entry as defined in this Handbook.
5. Click **Submit**.
6. Please print and bring a copy of your detailed online entry receipt **with your entries** when you bring them to the Fair.
Please contact us with any questions.

Oregon State Fair Creative Living Office

971-701-6571 or email creativeliving@oregonstatefair.org

www.oregonstatefair.org

Follow us on Facebook, Instagram and Pinterest!

GENERAL RULES

1. Oregon State Fair (OSF) competitions are open to residents of Oregon only. Entries do not need to be entered or have won at a county fair to be eligible for any competition.
2. All articles must be the handiwork of the exhibitor and not been previously exhibited in a prior year at the Oregon State Fair.
3. Online entries must be submitted by the date indicated within each Department Handbook. Paper applications will not be accepted. Information must be accurate and complete. Walk-in entries may be accepted during intake days on a limited basis.
4. Entries must be delivered and removed only during the scheduled times. Any exception shall be at the discretion of OSF staff.
5. Entries will receive a claim check upon delivery. Exhibitor must present claim check or valid Oregon ID when picking up entries.
6. Some competitions require an entry fee. See specific departments for fee and processing information.
7. OSF staff or a judge may disqualify or transfer any exhibit which is not a true representation of the class in which it is entered or if rules are not followed.
8. Judging is closed to the public unless otherwise noted. Every reasonable effort is made to secure highly qualified judges with expertise in their field.
9. Entries by OSF staff and judges are prohibited in the department in which they are working. They may enter other departments.
10. Ribbons and/or prizes will be awarded as warranted. All judges' results are final. Results cannot be provided over the phone but will be posted online when available. (www.oregonstatefair.org)
11. Protests may be submitted to the Creative Living office accompanied by a deposit of \$25 which will be forfeited if the protest is not sustained. Protests must plainly state the cause of the complaint or appeal and submitted within 24 hours of the action.
12. Ribbons and scorecards (as available) are provided with return of entries after Fair. See specific departments for return days.
13. OSF is authorized to use any and all photographs, video and or digital images related to the entry for promotional purposes.
14. Exhibitors shall indemnify OSF from and against all claims for damage to persons or property caused by them or their exhibits.
15. OSF will take reasonable precautions to ensure safety of exhibits while on the fairgrounds, but will not be responsible for loss, damage, theft or injury of any kind to exhibits or exhibitors, unless the loss or damage is due to the negligence of OSF staff and volunteers.
16. Exhibitors found in violation of rules, or to be in practices unethical or adverse to OSF, shall be penalized by forfeiture of awards and/or privileges, and removed from the exhibit.
17. Items not picked up by final return days of each department are forfeited by exhibitor.

The Oregon State Fair reserves the final and absolute right to interpret any and all terms, conditions, rules and regulations contained in any and all parts of Department Handbooks and to settle and determine all matters, questions or differences in regard thereto, or otherwise arising out of, connected with or incidental to the Oregon State Fair. OSF further reserves the right to determine unforeseen matters not covered by General or Competition Rules, and to withdraw award offerings in all Competitions should any emergency exist and circumstances demand.

COMPETITION RULES

1. All Oregon State Fair General Rules apply. Your submission indicates you have read and agree to abide by the General Rules and the Rules of this competition.
2. Exhibitors are to bring their own artificial trees to decorate. Any type of artificial tree may be used, but it must measure between 5 and 8 feet tall. Each tree must have its' own stand.
3. **Due to space limitations, a maximum of 12 trees will be allowed.** Acceptance will be in the order entries are received. This competition closes when all 12 slots are filled. You may be notified that your entry was after 12 other entries and placed on the waitlist. Once all entry slots are filled, participants can contact the Creative Living office to join the competition waitlist by emailing: creativeliving@oregonstatefair.org.
4. One (1) entry per exhibitor will be accepted. Only one (1) person is allowed to work on a tree in the Individual Divisions, and up to six (6) people in the Family/Group Divisions.
5. Miniature UL approved lights may be used on the trees. Exhibitors must provide UL approved 14 gauge or heavier three wire (grounded) extension cord, 15" minimum length. Approved multi-plug adapters may be used. Please, no off or on switches on trees.
6. Tree skirt and decorations around the base of the tree may not extend more than 6" beyond the tips of the lower branches (**a total of 48" in diameter floor space**).
7. Regular air and helium balloons may be used so long as they are totally secured. **Metallic mylar balloons are not allowed.**
8. Judging will take place prior to Fair. All decisions of the judges are final. Results will be posted on the Oregon State Fair website as soon as they are available.
9. In the event of a registration change or cancellation, please contact the Creative Living office as soon as possible by email: creativeliving@oregonstatefair.org.



In this Department, ribbons may be awarded as merited for the following categories:

Best of Show (\$150)

Best of Division

1st, 2nd, 3rd for each class

People's Choice

All judges' decisions are final.

DIVISIONS & CLASSES

DIVISION 390 HOLIDAY THEME – Any Holiday

3901 Individual

3902 Family/Group

DIVISION 391 OREGON AWARD – Celebrate Oregon

3911 Individual

3912 Family/Group



Show your Oregon Pride! To be eligible, entries need to be Oregon-centric – highlighting a physical aspect of Oregon or promoting an export or commodity. The winner will receive a special ribbon and cash prize.