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THE 2019 OREGON STATE FAIR COMMERCIAL EXHIBITOR APPLICATION

THIS YEAR FAIR DATES **AUGUST 23 – SEPTEMBER 2, 2019**

OFFICE USE ONLY	
EXH CODE _____	
AREA _____	SEN _____
SPACE _____	ELEC _____

(PLEASE TYPE OR PRINT NEATLY – COMPLETE BOTH SIDES)

**** DO NOT SEND PAYMENT WITH THIS APPLICATION ****

ORGANIZATION _____

NAME (FIRST) _____ (M.I.) _____ (LAST) _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

PHONE NUMBER (____) _____ EMAIL _____

SPACE REQUEST

Understand that your seniority, the date your application is received and compatibility with other exhibits are factors that are considered when spaces are assigned. However, the Oregon State Fair management reserves the right to designate the area where any Exhibitor may present their exhibit as is beneficial to the 2019 Oregon State Fair and its patrons.

LOCATION PREFERENCE	SPACE SIZE	SPACE # (S) REQUESTED SEE MAPS ON PAGES 19-21	TOAL NUMBER OF SPACES YOU WOULD LIKE
CENTRAL CANOPY AREA (PAGE 20)			
JACKMAN-LONG BUILDING (PAGE 21)			
OTHER			

REDUCED FEE OPTION – NEWCOMERS ONLY

Check this box if you have never been a Commercial Exhibitor at the Oregon State Fair and would like to be considered for a **Newcomer** Rate with a 30% discount per 10' x 10' space (**OUTDOOR INLINE** canopied locations only) *Availability is limited*

DESCRIPTION OF PRODUCT OR SERVICES

List below all items that you plan to sell or services you plan to offer. **Items not listed will not be allowed.** Please be specific – include brand names (do not indicate “etc.” or “accessories” or “same as last year”). Include photographs and/or brochures. Attach additional sheet(s) if necessary. Requests for changes or additions must be made in writing to the Oregon State Fair.

ELECTRICAL REQUIREMENTS

One (1) 110 volt, 10 amp outlet is furnished with each booth. If your electrical needs are in excess of this, you will need to request more. Additional charges will apply – please see the **Commercial Exhibit Handbook** for details. If you are unsure, **you must contact the Oregon State Fair no later than August 16, 2019, to avoid a \$50 late fee!**

Please indicate below your power needs:

One 1,000 watt outlet (provided) _____	220v up to 20 amps outlet (\$85 each) _____
Additional 1,000 watt outlet (\$65 each) _____	220v up to 30 amps outlet (\$100 each) _____
2,000 watt outlet – 120v (\$110 each) _____	220v up to 50 amps outlet (\$120 each) _____

SUPPLEMENTARY INFORMATION

(PLEASE COMPLETE ALL INFORMATION BELOW)

Do you plan to use electronic devices? _____ Check all that apply: PA System _____ Music _____ Power Equipment _____

DAILY ADMISSION PASSES: Requested passes are subject to final approval by the Oregon State Fair management.

Number of employees to work this space per day: _____ x 11 = _____ **Total # of daily passes needed.**
Approval passes will be provided at no cost and are specifically for use by Exhibitors and their staff.

BE ACCURATE! NO ADDITIONAL COMPLEMENTARY PASSES WILL BE SUPPLIED DURING FAIR. Additional passes will be available for purchase through the Credentials Ticket Office for \$6 each, from August 19 – September 2, 2019.

CERTIFICATION OF APPLICATION

(Please read carefully)

I HAVE COMPLETELY READ AND UNDERSTAND THE 2019 COMMERCIAL EXHIBIT HANDBOOK, INCLUDING RULES OF CONDUCT AND GENERAL GUIDELINES. I UNDERSTAND THAT THIS IS AN APPLICATION FOR SPACE ONLY, AND IS NOT A COMMITMENT BY THE 2019 OREGON STATE FAIR TO RENT SPACE FOR ME. I CERTIFY THAT ALL INFORMATION CONTAINED IN THIS APPLICATION TO BE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

SIGNATURE: _____

DATE: _____

PRINT NAME: _____

TITLE: _____

By my signature on this application, should I be assigned commercial exhibit space:

- I AGREE to hold harmless and release from liability the Oregon State Fair and Expo Center from all claims for loss or damage of any nature caused by me or my exhibit.
- I AGREE to expressly assume all risks of harm to me or my exhibit, including harm resulting from the negligence of other exhibitors or Fair visitors.
- I AGREE to indemnify (to pay any losses, damages, or costs, including legal costs incurred by) The Oregon State Fair and Expo Center and to hold them harmless with respect to claims for harm to me or my exhibit and for claims made by others for any harm caused by me or my exhibit while at the 2018 Oregon State Fair, including move-in and move-out days.

SUBMISSION OF APPLICATION

APPLICATIONS MAY BE SUBMITTED VIA POSTAL MAIL, FAX OR EMAIL AS SHOWN BELOW:

Wayne Petersen, Commercial Exhibit Manager
Oregon State Fair & Exposition Center
2330 17th Street NE
Salem, OR 97301

EMAIL: wpetersen@oregonstatefair.org
FAX #: 971-273-7159
WEBSITE: www.oregonstatefair.org